



**THE CORPORATION OF THE TOWNSHIP OF BONFIELD  
REGULAR MEETING OF COUNCIL  
January 28th, 2025**

**PRESENT:** Narry Paquette, Chair Jason Corbett  
Donna Clark Dan MacInnis  
Steve Featherstone

**STAFF PRESENT:** Andrée Gagné, Deputy Clerk-Treasurer  
Alex Hackenbrook, Public Works Manager  
Nicky Kunkel, CAO Clerk-Treasurer  
Joshua Dewaal, Acting Fire Chief

**1. Call to Order**

**Motion 1**

Moved by Councillor MacInnis Seconded by Councillor Clark  
THAT this meeting be opened at 7:00 p.m.  
Carried

**2. Adoption of Agenda**

**Motion 2**

Moved by Councillor Featherstone Seconded by Councillor MacInnis  
THAT the agenda presented to Council and dated the 28th day of January 2025, be  
adopted as amended to move Agenda Item 6.f to before Presentations.  
Carried

**3. Disclosure of Pecuniary Interest**

- Mayor Paquette declared an interest to agenda item 9.e due to her son owning aggregate property.
- Mayor Paquette declared an interest for a legal issue under a closed session agenda item due to employment.

**4. Adoption of Previous Minutes**

**Motion 3**

Moved by Councillor Clark Seconded by Councillor MacInnis  
THAT the Minutes of the Regular Council Meeting of January 14th, 2025 be adopted as  
circulated.  
Carried

**Staff Reports**

6.f Report from Acting Fire Chief – Monthly Activity

**Motion 4**

Moved by Councillor Clark Seconded by Councillor Corbett  
THAT Council for the Township of Bonfield accepts the monthly report submitted by the  
Acting Fire Chief.  
Carried



**5. Presentation & Delegations**

Members of the Steel Rail Committee updated Council with their Business Profile. The Business Profile included a detailed budget with start-up costs and cashflow projections for 3 years.

**6. Staff Reports**

6.a Report from CAO – Province’s Proposed Amendments to the Municipal Act for Integrity Commissioners

**Motion 5**

Moved by Councillor MacInnis Seconded by Councillor Featherstone  
THAT Council for the Township of Bonfield accept the report from the CAO; and further that a letter be sent to the Ministry of Municipal Affairs and Housing and MPP Fedeli prior to February 10, 2025 outlining the comments on the proposed changes to the legislation.  
Carried

6.b Report from CAO – Proposed Zoning Amendment By-laws

**Motion 6**

Moved by Councillor MacInnis Seconded by Councillor Clark  
THAT Council accepts the report on draft zoning by-law amendments; AND FURTHER THAT the minimum size required for a hunt camp be amended to 10 hectares/25 acres; AND FURTHER THAT the permitted use of secondary dwellings in the Residential Limited Services Zone remain in the Comprehensive Zoning By-law; AND FURTHER THAT with these amendments to the zoning by-laws be presented at a public meeting to receive input from the community.  
Carried

**Motion 7**

Moved by Councillor Featherstone Seconded by Councillor Clark  
That Council hereby receives and approves first and second reading of the draft 2025-09 Zoning Amendment By-law amending By-Law 2012-49, to permit certain provisions for travel trailers and recreation vehicles; AND THAT a public meeting be held.  
Carried

**Motion 8**

Moved by Councillor MacInnis Seconded by Councillor Clark  
That Council hereby receives and approves first and second reading of the draft 2025-10 Zoning Amendment By-law amending By-Law 2018-06, to permit certain provisions for travel trailers and recreation vehicles; AND THAT a public meeting be held.  
Carried

**Motion 9**

Moved by Councillor Clark Seconded by Councillor MacInnis  
That Council hereby receives and approves first and second reading of the draft 2025-11 Zoning Amendment By-law amending By-Law 2012-49 for additional dwelling units, hunt camps and accessory structures; AND THAT a public meeting be held.  
Carried



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6.c Report from CAO – Question Period

**Motion 10**

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT Council for the Township of Bonfield hereby confirms Question Period will become a permanent Council agenda item for a term of six months trial and to be placed at the beginning of the Agenda.

Carried

6.d Report from CAO – Planning Consultants

**Motion 11**

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

WHEREAS an RFP for planning consultant services in 2024; and WHEREAS Council awarded the contract/agreement to Tulloch engineering; and WHEREAS municipal resources have changed since this proposal commenced; and WHEREAS the awarded firm may declare conflicts in certain circumstances where a private-sector project would introduce a real or perceived conflict with the Township; and WHEREAS Municipal staff have the ability to accept or not accept such conflict, and would accept such conflict in the event staff determine it generally benefits the Township in doing so; NOW THEREFORE, Council hereby resolves that staff may seek third party planning consulting services on a as needed basis when such accepted conflict is present.

Carried

6.e Report from CAO – Draft Complaint Policy

**Motion 12**

Moved by Councillor Corbett

Seconded by Councillor Featherstone

THAT Council for the Township of Bonfield hereby adopts the By-law Enforcement Complaint and Service Request Management Policy as presented to be implemented immediately.

Carried

6.g Report from Administrative Assistant – Celebrating the Arts Event

**Motion 13**

Moved by Councillor Clark

Seconded by Councillor Corbett

THAT the Council for the Township of Bonfield accepts the report from the Administrative Assistant and hereby approves the timeline.

Carried

**7. Adoption of Committee Minutes/ Motions – None for this session**



**8. Items for Council Discussion**

8.a Letter from Municipal Housing Infrastructure Program – Rehabilitation of the Development Road Project

**Motion 14**

Moved by Councillor Featherstone

Seconded by Councillor Corbett

THAT Council hereby accepts the correspondence from the Municipal Housing Infrastructure Program in regard to the Rehabilitation of the Development Road project for information purposes.

Carried

8.b Report from Pinchin – 2024 Landfill Site Inspection

**Motion 15**

Moved by Councillor Corbett

Seconded by Councillor Featherstone

THAT Council hereby accepts the 2024 Landfill Site Inspection as received for information purposes.

Carried

**9. Resolutions to be Considered for Adoption**

9.a 2025-07 By-law – To Appoint a Weed Inspector

**Motion 16**

Moved by Councillor Clark

Seconded by Councillor MacInnis

THAT Council for the Township of Bonfield hereby adopts By-Law 2025-07, being a by-law to appoint a Weed Control Inspector for the Township of Bonfield, as presented and is considered read three times and passed this 28th day of January, 2025.

Carried

9.b Town of Kearney letter to MMAH re Rural Planning Policies

**Motion 17**

Moved by Councillor MacInnis

Seconded by Councillor Corbett

THAT Council for the Township of Bonfield supports the Town of Kearney in urging the Ontario Government to create tailored policies that recognise the specific conditions and requirements of rural areas ensuring that any regulatory changes support sustainable and contextually appropriate growth.

Carried



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9.c Township of Tarbutt - Objecting to the Increase to the 2025 Levy Imposed by MPAC

**Motion 18**

Moved by Councillor Corbett

Seconded by Councillor MacInnis

THAT Council for the Township of Bonfield supports the Township of Tarbutt objecting to the increase to the 2025 levy imposed by MPAC given that they have been relieved of the responsibility of providing municipal enumeration services, including the creation of a Preliminary List of Electors, and will have a significant reduction in service provision and staffing requirements, and that this service will be provided at no cost by Elections Ontario.

Carried

9.d FONOM – Financial Sustainability in Child Welfare

**Motion 19**

Moved by Councillor Featherstone

Seconded by Councillor Clark

THAT Council for the Township of Bonfield supports the Federation of Northern Ontario Municipalities requesting that the Ministry of Children, Community and Social Services undertake a Province wide service review, including the funding model.

Carried

Mayor Paquette vacated the chair at 8:40 p.m. for the discussion of Agenda Item 9.e

9.e Township of Puslinch - TAPMO Letter regarding Preannouncement Budget

**Motion 20**

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT Council for the Township of Bonfield supports the Township of Puslinch objecting to the undue burden being placed on municipal taxpayers to subsidize the aggregate industry and calls on the provincial government to reevaluate and correct the misguided subsidies being provided to the aggregate sector, and ensure that future tax policies are fair, equitable, and consistent for all taxpayers.

Carried

Mayor Paquette resumed the chair at 8:41 p.m.

**10. Correspondence**

**Motion 21**

Moved by Councillor Corbett

Seconded by Councillor Clark

THAT Council receives the Correspondence circulated with the Agenda of January 28, 2025.

Carried

**11. Question Period** – There were no questions submitted for this meeting



**12. Closed Session**

**Motion 22**

Moved by Councillor Clark Seconded by Councillor Featherstone  
THAT the Meeting of Council hereby proceeds to closed session in accordance with Section 239 of the Municipal Act, 2001, as amended, at 8:43 p.m. for the purpose of discussing matters pertaining to personal matters about identifiable individual(s), including municipal or local board employees and potential litigation.  
Carried

Mayor Paquette vacated the chair at 9:48 p.m. for the discussion of a Closed Session Agenda Item

Mayor Paquette resumed the chair at 9:59 p.m.

**Motion 23**

Moved by Councillor MacInnis Seconded by Councillor Featherstone  
THAT the Meeting of Council resumes open session at 9:59 pm having discussed property complaints, animal control, and potential litigation.  
Carried

**13. Confirmatory By-Law**

**Motion 24**

Moved by Councillor Clark Seconded by Councillor Corbett  
THAT the Council for the Township of Bonfield hereby adopts By-Law 2025-08 to confirm the proceedings of Council from January 14th, 2025 to January 28th, 2025, as presented and is considered read three times and passed this 28th day of January, 2025.  
Carried

**14. Adjournment**

**Motion 25**

Moved by Councillor Corbett Seconded by Councillor Clark  
THAT this meeting be adjourned at 10:00 p.m.  
Carried

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MAYOR

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CLERK